

SIR WILLIAM BURROUGH SCHOOL

SEN POLICY

OUR AIMS

At Sir William Burrough we aim to:-

1. Enable all children to have access to the National Curriculum.
2. Identify and support children who have special educational needs (S.E.N.) arising from learning and behavioural difficulties.

IDENTIFICATION, PLANNING AND REVIEW

We follow a 5-stage model, as recommended in the SEN Code of Practice.

When a teacher thinks a child needs special help, we enter them at an appropriate stage on our SEN Register, and take the following action.

- Stage 1 : The teacher makes plans for the child and informs the Special Needs Co-ordinator (SENCO)
- Stage 2 : Our SENCO assists the teacher in drawing up an Individual Education Plan (I.E.P.)
- Stage 3 : Outside professionals are involved in drawing up an IEP, e.g. The Educational Psychologist, or Specialist teachers.
- Stage 4 : Full Assessment
- Stage 5 : A Statement of Special Educational Needs is issued, probably providing the child with part-time support from a specialist teacher and/or special needs assistant.

Children may move up or down through the stages or stay at one stage for an extended period. They will be removed from the register if they no longer need special help.

We aim to review each child once a term.

Parents are always involved and consulted at each stage.

They can raise issues or concerns with the class teacher or SENCO at any point.

OUR SEN CO-ORDINATOR

Our SEN Co-ordinator is xxxxxxxx.

He will:

1. Advise and support staff and parents in identification, planning and review of SEN.
2. Manage and develop all resources for SEN.
3. Monitor and evaluate SEN throughout the school.
4. Liaise with outside professionals and agencies.
5. Keep up to date with current developments through attending courses and disseminate this information to staff through INSET and informal conferencing.

OUR SUCCESS CRITERIA

We expect 95% of our children with SEN to have up to date IEP's or Stage 1 plans.